



2024 Day Camp Information Packet

General Camp Info: 800.236.2710 | info@gsbadgerland.org
Call Camp Brandenburg: 608.406.2090 (July 8 - 18)

GIRL SCOUTING BUILDS GIRLS OF COURAGE,
CONFIDENCE, AND CHARACTER WHO MAKE THE
WORLD A BETTER PLACE.

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PLEASE READ THE ENTIRE PACKET.

ALL forms must be completed in CampDoc before they come to camp.

Welcome Camp Brandenburg Day Campers

Exciting adventures await!

At Camp Brandenburg, whether they are paddling the lake looking for ducks or playing gaga at Lake Shore, each camper is collecting memories and creating friendships that will last a lifetime. Activities like sling shots, arts and crafts, nature hikes, games, and songs aren't just fun at camp. They are the foundations for building courage, confidence, and character in every Girl Scout.

This packet has all the info to prepare your camper for a terrific camp experience. Please read it and let us know if you have any questions.

Thank you for choosing to share some of your summer with us at Girl Scout camp.

Happy Camping!

Bill Pierro aka Wild Thing

Badgerland Camp Experience Director

Who to Contact with Questions about Camp

Badgerland Customer Care Team

800.236.2710

info@gsbadgerland.org

Daily Camp Schedule

This is a sample schedule that varies depending upon your camper's program and the day's activities/ weather.

8:00am	Drop Off
9:00am	Morning Flag Ceremony
9:15am	Activities
Noon	Lunch
12:45pm	Kapers
1pm	Activities
3:45pm	Evening Flag Ceremony
4pm	Pick up

Flag Ceremony

Campers may get the chance to be part of the color guard in our morning or evening flag ceremony. Six guard attendants are selected to participate at each ceremony.

Kapers

Kapers are chores done daily at camp. By doing Kapers around camp and in their unit, campers learn responsibility and respect for their environment. Kapers may include sweeping, trash pickup, wiping table or a variety of other chores.

Camp Program Activities

Can include: canoeing, sling shots, Trading Post, art, nature, performing arts, sports, hiking, dancing, all camp games and activities specific to a camper's program.

Snack

Every afternoon at camp we have a healthy snack on the go. Favorites of campers include: apples and peanut butter, pretzels and goldfish, or grapes and bananas.

Before Camp Checklist

Name of Camp Program:		
Camp Start Date:		Camp End Date:

1 Month Before Camp - Get Those Forms Completed!*

- △ Camp session fees paid in full by June 1 ([page 11](#))
- △ Health Information completed through [CampDoc.com](#)
 - Camper Background Information completed through CampDoc
 - Camper Release Information completed through CampDoc
 - Code of Conduct 2024 downloaded, read and signed, then uploaded to CampDoc
 - Confirm any accommodations needed for behavior, health, or dietary needs in CampDoc
- △ Speak with your child's doctor about getting a travel size of any prescription medications they take during lunch

2 Weeks Before Camp*

- △ Make any final changes/updates to health information completed through [CampDoc.com](#)
- △ Talk to camper about applying bug spray
- △ Talk to camper about applying sunscreen
- △ Talk to camper about ticks, what they look like, and how to check for them ([page 6](#))
- △ Review packing list and identify items you might need to purchase ([page 12](#))

1 Week Before Drop-Off*

- △ Pack! LABEL all of your campers' belongings. Use the packing list provided ([page 12](#))
- △ Place Trading Post money in an envelope with the camper's name and amount to drop at check-in ([page 8](#))
- △ Place medications in original containers in a Ziploc bag with the camper's name to drop at check-in ([page 6](#))
- △ Revisit applying bug spray, sunscreen, checking for ticks, and how they feel about going to camp.
- △ [Review driving directions to camp](#)

Drop-Off Each Day: 8am – 9am

- △ Pack car including campers' day bag, medication, and Trading Post dollars.
- △ Leave in plenty of time to arrive at Camp between (Drop-off at 8-9am and pick-up at 4-5pm) and make [directions to camp](#).
- △ See you soon.

Pick-Up Each Day: 4pm – 5pm

***CHECK FOR HEAD LICE.** A helpful resource is www.cdc.gov/parasites/lice/head/ or read more on page 8. It is recommended to do checks routinely between now and camp departure. Campers with head lice are not permitted to attend camp.

Camper Paperwork & Health Information

CampDoc.com

Badgerland Camps use [CampDoc.com](#) for online health and related camper background records. Camp Staff will review your camper's health and dietary needs prior to attendance. This allows us to adequately prepare for all of our camper's needs and/or accommodations and reach out with

any clarifying questions. Campdoc must be completed 3 weeks prior to your camper's summer session.

Visit CampDoc.com for more details on their system and security measures.

Important

You will receive a "Welcome Email" with information about how to complete your camper's health information and other forms.

- Click the link in the email to set the password for your CampDoc.com account.
- Follow the instructions and complete or update the information for your camper. Alerts will appear for any missing required information.
- Download and upload any required documents to your CampDoc.com account.
- Return to CampDoc.com at any time to make changes/updates to your camper's health information before camp begins.

COVID Protocol

- Girl Scout safety is always our top priority. COVID-19 vaccines are strongly encouraged, but not required, for members attending Girl Scouting events including summer camp and other Badgerland overnight activities.
- For the duration of 2024, Badgerland reserves the right to mandate vaccinations for program attendees in the event of updated protocols recommended by county, state, or federal health agencies. In the event of a change in policy that impacts your program, refunds will be available.
- Do not attend if you are experiencing COVID symptoms.

Medications

- All medications brought to camp, prescription and over-the-counter, must be listed in CampDoc.com
- All medications are given to the Health Supervisor on opening day and dispensed by the Health Supervisor or a certified medical professional during the camp session (asthma rescue inhalers and epi-pens are kept with the camper and counselor at all times).
- ALL medications must be in their original containers and must be labeled with the pharmacist's label, showing the camper's name and directions for use. (Ask your doctor about requesting travel sizes of prescription medications.) This includes vitamins and over-the-counter medications. Without this, the medication cannot legally be given to your camper.
- Camp has first aid supplies as well as over-the-counter medications such as Children's Tylenol, Ibuprofen, Benadryl, Tums, Pepto-Bismol, etc. Do not send these medications.
- Ensure medications are accessible to be turned in to the Health Supervisor at check-in.

Their Safety is the Top Priority

All camp staff complete a 14-day training period that includes: Girl Scout Safety Activity Checkpoints, Girl Scout Safety Guidelines, American Camp Association (ACA) Standards, WI State Standards, Emergency Procedures, Behavior Management, Homesickness, Child Abuse Awareness, Risk Management, On-site and Off-site Trip procedures, fire building and extinguishing training, Diversity training, and Waterfront/Pool Safety. Additional training is required for staff working at the waterfront, archery and leading trips. All staff are certified in a minimum of First Aid, CPR and automated external defibrillators (AED). Camp Ehawee's Health Center is equipped with an AED, first aid supplies and emergency equipment.

Campers learn about camp emergency procedures within the first 24 hours of arrival, and participate in an emergency drill during their stay. Campers learn about our severe weather procedures and where to go during an emergency. The camp has three weather radios. Along with utilizing the weather radios to monitor the weather, local officials and Girl Scout office staff will contact camp to inform us in the event of approaching severe weather.

Visitors to camp are met by camp staff and escorted to the Camp Office where they are issued a visitor tag, and escorted by a staff member around camp. ALL staff members have a 2-way radio for constant communication.

The camp staff will contact parents about their camper in the event of:

- Significant or extensive homesickness that affects the camper's ability to enjoy the camp experience.
- Illness or injury that requires care from a doctor or hospital.

Outdoor Safety

Here are helpful hints on how you can help protect your camper while they are living and playing in the woods:

- Encourage body cover (long pants, shirts, socks, hats) as appropriate for the weather and activities.
- Apply an insect repellent containing 10-30 percent DEET (recommended for children) and up to 50 percent DEET (for adults). Reapply per package directions throughout the duration of the activity. We recommend spraying the repellent on clothing rather than skin when feasible.

Lyme Disease

In Wisconsin, Minnesota, and the eastern coastal states, this bacterial disease is transmitted to people and animals by the bite of the deer (bear) tick (*Ixodes dammini*).

West Nile Virus

West Nile Virus is now in most of the United States. The most frequent way people become infected is through the bite of an infected mosquito.

For additional information about Lyme Disease and West Nile Virus, contact your local Public Health Agency or:

- Wisconsin Department of Natural Resources: 1.888.936.7463 or www.dnr.state.wi.us
- Wisconsin Department of Health & Social Services: 608.266.1865 or <http://dhs.wi.gov>

Important to Note

Part of what campers are learning at camp is to take personal responsibility for themselves and learn independence. While we ask that campers take personal responsibility to use insect repellent, sunscreen, and wear appropriate clothing, camp staff will remind them frequently to use it and to make sure they are wearing clothing appropriate to the activity they are participating in. If your girl needs additional assistance at camp, they will be helped by the Health Supervisor.

Head Lice

Since head lice are highly contagious, please perform periodic checks on your camper before their departure date. It can be very disappointing for campers if head lice are identified during check-in. If a camper is found to have nits or lice, they will not be permitted at camp. To avoid this, ensure checks are done leading up to check-in day, allowing time for treatment if necessary. Visit www.headlice.org for more resources.

At Badgerland Camps, we follow the National Pediculosis Association (NPA) guidelines. If a camper is found with lice, they will not be allowed at camp until treatment is completed and no lice are found. Once clear, they may rejoin.

Regarding refunds, we offer:

- The option for the camper to join another week of camp.
- Reimbursement for time missed from the camp session, with full refunds available.

We have UW Madison medical students conducting individual lice checks in a privacy tent during check-in. They change gloves and lice combs for each child and are supervised by Nicole, our registered nurse and residential health officer.

Drop Off & Pick Up Times

Drop Off: 8-9am @ Camp Brandenburg

Follow the signs for check in when you arrive on Camp property. Check in with the staff. Turn in medications, and Trading Post dollars.

Pick Up: 4-5pm @ Camp Brandenburg

Arrive at the time listed. Late pick-ups are subject to a fee. When you arrive, you will be directed where to go to pick up your camper with staff. All persons picking up campers, parents included, will be expected to show a photo ID at the time of pick up.

Driving to Camp

Drop Off: 8-9am @ Camp Brandenburg

Leave plenty of time to get them to camp on their first day! Plan ahead for construction and summer travel slowdowns on the roadways.

Trading Post

The Trading Post stocks, fun items, camp souvenirs-friendship jewelry, games, stuffed animals and more. Prices range from \$2-\$45. No food items are available for purchase.

Your camper will have an opportunity to shop at the Trading Post on Monday during check in and Thursday at check out.

Payment Options:

- Cash, Credit, Badgerland Bucks. If you are a Girl Scout outside of Badgerland, contact us in advance about spending your council's version of Badgerland Bucks at camp.

Camp Food

Eating properly is an important part of a great camp experience. Good nutrition combined with great tasting food makes a happy camper! Lunches are eaten picnic style at Lake Shore.

Our lunch menu is full of camper friendly items. We cater our lunches, with **examples** being sandwiches, pizza, tacos, etc. We also offer at each lunch a fruit and a juice.

Food Accommodations

We are experienced at accommodating special food needs in an inclusive way. We offer food options that match the main meal for all campers whenever possible. If your camper has food restrictions or allergies, please note that with their [CampDoc](#) profile. Additionally, **if your camper has a medical or religious restriction make sure to include that information in their [CampDoc](#) profile.**

Don't Send Snacks

Please do not send snacks or candy to camp. Snacks and candy attract wildlife. Our Food Service Manager arranges for healthy, tasty snacks for the campers. If a camper becomes hungry, there are always snacks available. Your camper just needs to tell their counselors and they will be more than happy to get them a snack as soon as possible.

Emergencies and Contacting Camp Outside of Business Hours

If you need to reach Camp Brandenburg outside of Girl Scout business hours, call Bill Pierro at 608.406.2090.

If it's an emergency, outside of business hours, call these numbers until you reach someone:

- 608.406.2090 – Bill Pierro
- 608.237.1142 – Nick Harnish
- 608.630.3281 – Christy Gibbs
- 260.804.0587 – Lisa Smith

Parent Communications

Before, during and after camp we will put additional and reminder information out through direct emails, www.gsbadgerland.org, and social media channels. Make sure that you have 'opted in' for emails in your [My GS account](#) at gsbadgerland.org. This will ensure that you don't miss any email reminders that we distribute.

Rallyhood

Information before camp and during their camp will be shared on our new, safe, private information site called Rallyhood. You will receive an invitation to join your camper's Rally to follow along with other camper families through the week.

Cell Phones and Phone Calls

Cell phones are not permitted at camp. Please make sure your camper does not bring any device like this to camp. As a parent, you are always welcome to call or email the camp office (608.406.2090) at any time and inquire about how your camper's time at camp is going. As their counselors know them best, we will check with your camper's staff at the next mealtime and give you an update via phone or email within 24 hours.

Lost and Found

Lost or forgotten items may be picked up at the Girl Scout Service Center in Madison through August 31. Items can also be shipped at the expense of the camper's family. After August 31, they will be given to charity and no longer available. Please label belongings clearly and do not send items that are expensive or of great personal value.

Visiting Camp

Parents/Guardians may not visit camp once their camper's program has begun. One of the goals of camp is to help girls become more self-confident and independent. Parents/Guardians are welcome to tour camp with your camper upon check-out.

Financials

Deadlines

Full payment for all campers is due by June 1. If the balance is not paid, your camper will not be permitted to check in on the day of camp. Payments must be made in advance. Payments cannot be accepted on-site.

Making Payments

Pay your balance by logging in to your [My GS](#) account or call us for payment support: 800.236.2710. Additional follow-ups will occur beginning in May for camper accounts with a balance. Payment follow-up is by phone and/or sent electronically to the email associated with the camper's Girl Scout account. Badgerland Bucks may be used to pay camp attendance fees. All payments should be made online, or dropped off, or mailed to:

Customer Care | Attn: Camp | GS of WI-Badgerland Council | 4801 S. Biltmore Lane | Madison, WI 53718

Paying with Badgerland Bucks

Complete the [Badgerland Bucks reimbursement form](#) or contact us: 800.236.2710.

Deposits, Cancellations, and Refunds

No matter when registration is made, the registration deposit amount is non-refundable unless the program is cancelled by Badgerland Council. In the event of program cancellation, you will be contacted one month prior to the start of the program and provided options for your camper's summer experience.

If you have a change in plans and your camper cannot attend camp, contact us at 800.236.2710 or info@gsbadgerland.org. Failure to notify Badgerland will make your camper ineligible for any refund. Please review the cancellation and refund policy below.

Refund Policy

Refunds will be issued in:

- The event of illness or critical family emergency if Badgerland is notified prior to the start of the session. In case of illness, a written refund request (including a statement from the attending physician) must be submitted within one week.
- Cancellations received in writing at least three weeks before the start of the session are eligible for a refund, less the deposit.
- Full fees, including deposit, will be refunded in the unlikely event the program is canceled.
- Campers who leave early due to homesickness, parental request or Code of Conduct violations are not eligible for refunds.

Camper Code of Conduct

Camper behavior is important to camper safety. All campers must abide by our camper Code of Conduct found on [CampDoc](#). It is up to you, as the parent/guardian, to go through this information and make sure your camper understands it. You, as the parent/guardian, are also responsible for understanding the consequences and responsibilities if your camper does not abide by the agreement. As a result of a violation of this agreement, a camper will be asked to leave camp at the parents' responsibility and expense.

Day Camp Packing List

Campers are responsible for all items brought to camp. **Mark belongings with camper's name in ink or with name tape to prevent loss.**

Camp Brandenburg is not responsible for lost, damaged or stolen items.

CLOTHING

- Beach towel
- Hat or bandana
- Rain jacket or poncho
- Extra set of clothes

GEAR

- Water bottle
- Small backpack to carry gear
- Medication/vitamins (pack separate to turn in at health check)
- Bug spray
- Sun screen
- Hat or sunglasses

DO NOT SEND THESE ITEMS

- Cell phones/smart phones ([page 13](#))
- iPod/MP3 player
- Candy or food ([page 11](#))
- Sandals, including sport sandals or shoes with openings unless otherwise noted on the packing list
- Halter tops with open backs
- Personal items, such as jewelry
- Pets
- Lighters or matches
- Weapons of any type—pocket knives are provided at camp for supervised programs

WHEN YOU GET HOME

Check their belongings for missing items!

Directions to Camp Brandenburg

Directions to CAMP BRANDENBURG

6258 Brandenburg Rd.

Dane, WI 53529

608.849.5274

Please note: GPS and internet maps are not 100% accurate directions to Badgerland properties. Most GPS units will direct you to the entrance to Lake Katrine, correct directions are below.

Directions from Madison area:

- Take Hwy-12 N out of Middleton (approximately 9 miles, 1 mile past Hwy-19 W) to Collins Ridge Rd.
- Turn LEFT on Collins Ridge Rd. and travel 0.1 mile to Brandenburg Rd.
- Turn LEFT onto Brandenburg Rd.
- Hilltop is the first driveway on the left as Brandenburg Rd. makes a sharp right turn
- Fire #6258 is posted at the road. A Brandenburg sign (brown with green lettering) is at the gated entrance. The gate is not locked, but is chained.

Directions from Baraboo area:

- Follow Hwy-12 S from Sauk City
- Take second RIGHT onto Collins Ridge Rd. (Hwy-12 has two intersections with Collins Ridge Rd., make right turn at second intersection)
- Turn LEFT onto Brandenburg Rd.
- Hilltop is the first driveway on the left as Brandenburg Rd. makes a sharp right turn.
- Fire #6258 is posted at the road. A Brandenburg sign (brown with green lettering) is at the gated entrance. The gate is not locked, but is chained

