



## USING GIRL SCOUT PROPERTIES AND RESOURCES

### TERMS AND CONDITIONS

#### Check-Out Supplies and Resource Kits

- **Fees:** You must pay for any items you check out.
- **Security Deposits:** Some items require a security deposit. Deposits will be returned within 14 business days when the items are received in good condition.
- **Pick-Up and Drop-Off:** Pick up and drop off equipment at the Badgerland office as listed. During regular shop hours or by appointment.
- **Cleaning/Maintenance:** Report any damage to the equipment as soon as possible with a photo. Return all equipment in the same condition you received it. Fees will be charged for equipment returned in dirty or damaged condition.
- To report damaged or missing resources email [info@gsbadgerland.org](mailto:info@gsbadgerland.org)

#### Fees and Property Reservations

- **Fees:** You must pay for each property and any items you check out.
- **Reservation Deadline:** Reservations and payment in full required at least 14 days before your arrival date.
- **Event Fees:** Participation fees for events held at council properties may ONLY be charged by events hosted by Badgerland Council, Badgerland Service Units, and Badgerland Partners.
- **Refunds:** Refunds are issued for cancellations made more than 30 days before arrival. No refunds are issued for cancellations within 30 days of the reservation UNLESS, Badgerland cancels due to inclement weather, serious illness, or accident.
- **Certifications:** Girl Scouts of Wisconsin-Badgerland requires volunteers reserving camp space to provide specific certifications that must be submitted 30 days before your camp stay. If you do not meet this requirement on time, your reservation or add-on activities may be canceled. Review [this document](#) for a list of all certification required for overnight stays and waterfront activities. The certification requirements are mandated by the Wisconsin Department of Agriculture, Trade, and Consumer Protection, specifically the Division of Food and Recreational Safety.

## Safety and Membership

- **Safety:** Adults in charge must follow Girl Scouts of the USA [Safety Activity Checkpoints](#) and ensure everyone's safety (see [volunteer responsibilities](#)). Review and verify [adult-to-girl ratios](#) for your activities.
- **Background Checks:** All adults staying overnight should have a background check on file.
- **Overnight Males:** Males must have separate sleeping areas and bathroom facilities. If you need assistance in coordinating spaces, contact Badgerland: [info@gsbadgerland.org](mailto:info@gsbadgerland.org).

## Property Use and Conduct

- **Arrival/Departures Time:** Please arrive and depart camp within your reservation time period. Violations may impact future property rentals.
- **Conduct:** Disruptive behavior reported to the council may lead to immediate dismissal and could result in being banned from future rentals.
- **Controlled Substances:** No alcohol, smoking, illegal drugs, or misuse of substances is allowed.
- **Leave No Trace:** Follow [Leave No Trace™](#) principles: plan ahead, leave what you find, respect wildlife, minimize campfire impacts, travel on durable surfaces, dispose of waste properly, and be considerate of others.
- **Firearms:** No firearms are allowed on Girl Scout property.
- **Pets:** No pets are allowed, except for service animals with permission.
- **Controlled Substances:** No alcoholic beverages may be consumed at girl activities or when minors are present at Girl Scout adult events. No smoking, illegal drugs or misuse of substances is allowed in any Badgerland Council building or on any property. Disruptive behavior due to alcohol consumption or drug usage will result in immediate dismissal from the site.

## Emergencies and Damages

- **Emergency Contact:** Provide an off-site emergency contact person with a camper roster and emergency contact information.
- **Damage:** Guests will be responsible for any damage to the property incurred during their stay. You will be notified and may be billed for repairs.
- **Property Closure:** Properties may close unexpectedly. We will try to find another date or property for you, or give a full refund.

*Contact [info@gsbadgerland.org](mailto:info@gsbadgerland.org) or 800.236.2710 for assistance or to report damage to resources or camp properties.*