



Girl Scouts of Wisconsin – Badgerland Council, Inc.

Kitchen Assistant—Full-Time Seasonal

Girl Scouts is looking for Kitchen Assistant(s) to work with Food Service Manager to prepare and deliver nutritious meals. The successful candidate will be knowledgeable and experienced in serving nutritionally balanced menus. Share your talents with the world’s largest leadership organization for girls and receive a rewarding and empowering career!

LEARN MORE AND APPLY TODAY!

www.gsbadgerland.org

APPLICATION PROCEDURE

Email cover letter and resume to Kathy, Chief Talent Officer at HR@gsbadgerland.org

TITLE	Kitchen Assistant
REPORTS TO	Food Service Director
STATUS	Full Time Seasonal

Camp dates: June 5th, 2023 to August 18th, 2023

A weekly salary of: \$350-\$375 -- plus room and board or \$13.00 an hour if living offsite

POSITION SUMMARY

Works in partnership with the Food Service Director and fellow Kitchen Assistant(s), camp support staff, interns and/or volunteers to prepare and deliver nutritious meals to girls grades 1-12, and participating adults. Assist in maintaining health standards in the kitchen and the dining hall according to Wisconsin state health Code, American Camp Association, and Girl Scout Policy and standards.

EXAMPLES OF DUTIES AND RESPONSIBILITIES

- Works with Food Service Director in preparation and service of meals, and maintenance of health standards in the kitchen and dining area.
- Helps maintain the cleanliness of the kitchen and dining area.
- Exercises responsible use and care of kitchen equipment; informs Food Service Director of any problems.
- Assists in opening and closing of kitchen for the camp season.
- Assists with daily opening and closing of kitchen, maintaining inventories, and keeping records.
- Other duties as assigned.

QUALIFICATIONS

To perform this position successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Age 16 or older.
- Be or become a registered member of Girl Scouts of the U.S.A.
- Experience in a commercial kitchen, institutional or other food service setting preferred.
- Have or be willing to acquire current ServSafe Food Handler certification.
- Desire to work in the food service area.
- Ability to assist with meal preparation for 50-150 campers and staff on average.
- Current Red Cross First Aid/CPR/AED certification or the equivalent (can be acquired upon employment).
- Demonstrated evidence of knowledge, understanding and skill in:
 - Food safety practices
 - Written and verbal communication
 - American Camp Association standards, Wisconsin State Health and Food Safety Guidelines, Girl Scout Safety Guidelines, and GSUSA Safety Activity Checkpoints (can be acquired upon employment)
 - Problem solving, decision making, and conflict management
- Visual/auditory ability to respond to environmental and other hazards.
- Ability to respond calmly in a crisis situation.
- Knowledge of commercial kitchen appliances operations and cleaning desired.
- Ability to assess cleanliness of dishes, food surfaces, and kitchen area.
- Ability to assess condition of food.
- Excellent customer service including the ability to maintain a calm demeanor with adults in conflict.
- Good physical and mental health as evidenced by physician's statement and the council's required health form.
 - Some physical requirements of the Kitchen Assistant position could be endurance, including prolonged standing, some bending, stooping, walking long distances, and the ability to lift up to 50 lbs.
 - Physical ability to operate kitchen equipment according to safe, recommended methods.
 - Willing to live in a camp setting and work irregular hours with limited or simple equipment and facilities; and with daily exposure to the outdoor environment.
- If 21 or older, meet the transportation requirements of the position including a current valid driver's license; and either experience driving large vans or comfortable being trained to do so.
- Work with individuals from diverse racial, cultural, religious, and socio-economic backgrounds in a professional manner.