

girl scouts 
of wisconsin
badgerland



Camp Brandenburg

2022 Brownie/Junior Camp Information Packet

General Camp Info: 800.236.2710 | info@gsbadgerland.org

Camp Brandenburg: 608.237.1179 (June 20 - August 14)



GIRL SCOUTING BUILDS GIRLS OF COURAGE,
CONFIDENCE AND CHARACTER WHO MAKE THE
WORLD A BETTER PLACE.

Table of Contents

Who to Contact	<u>3</u>
Before You Come to Camp Checklist	<u>4</u>
Health, Medication and Safety Info	<u>5-6</u>
Camp Schedule.....	<u>7</u>
Adjusting to Camp Life/Sleeping Arrangements.....	<u>8</u>
Trading Post & Camp Food	<u>9</u>
Contacting Your Camper	<u>10</u>
Camp Fees and Payment Timeline	<u>12</u>
Packing List	<u>13</u>
Directions to Camp.....	<u>14</u>
Camp Map	<u>15</u>
Letter to Her Counselor: <i>Print and Return</i>	<u>17</u>

PLEASE READ THE ENTIRE PACKET.

ALL forms must be completed in CampDoc before she comes to camp.

Welcome to Camp Brandenburg!

Exciting adventures await!

We are so excited for your visit to Brownie/Junior Camp at Camp Brandenburg this summer! Brownie/Junior Camp is a program designed just for younger Girl Scouts to experience resident camp while remaining close to home. This packet will help you and your Girl Scout plan for your upcoming adventure at Camp Brandenburg, so please read it thoroughly.

Let us know if you have any questions about Brownie/Junior Camp by connecting with us! We are just a short phone call or email away and are always happy to get you, and your Girl Scout energized and excited for camp.

Thank you for choosing to share some of your summer with us at Girl Scout camp.

Happy Camping!

Marci Henderson CEO
Girl Scouts of Wisconsin - Badgerland

Who to Contact with Questions about Camp

Badgerland Customer Care Team
800.236.2710
info@gsbadgerland.org

American Camp Association

The health and safety of campers attending Badgerland camps is our utmost concern. We constantly assess and enhance our training and safety standards to provide a safe camping experience. Badgerland camps meet the highest standards set by Girl Scouts of the U.S.A. and the American Camp Association. ACA accreditation is earned only after successfully meeting ACA's high standards encompassing 300 areas of review. The strict requirements necessary to earn accreditation are recognized nationally and are often equal to, or stronger than, those from local or state officials. Learn more at acacamps.org.



Camper Paperwork & Health Information

CampDoc.com

Badgerland Camps use [CampDoc.com](https://www.campdoc.com) for online health and related camper background records. Camp Staff will review your camper's health and dietary needs prior to attendance. This allows us to adequately prepare for all of our camper's needs and/or accommodations and reach out with any clarifying questions.

Visit [CampDoc.com](https://www.campdoc.com) for more details on their system and security measures.

IMPORTANT

You will receive a "Welcome Email" with information about how to complete your camper's health information and other forms.

- Click the link in the email to set the password for your CampDoc.com account.
- Follow the instructions and complete or update the information for your camper. Alerts will appear for any missing required information.
- Download and upload any required documents to your CampDoc.com account.
- Return to CampDoc.com at any time to make changes/updates to your camper's health information before camp begins.

Physical Exams

A medical physical exam is required for all campers staying three nights or longer. The exam must have occurred within 24 months prior to attendance at camp. Although the exam can be up to 24 months prior, *a new form signed must be signed by a medical professional each year*.

Forms signed by a medical professional should be uploaded to [CampDoc.com](https://www.campdoc.com). According to state health regulations, health exams may be given by a qualified nurse practitioner, physician's assistant, or registered nurse (RN) working in cooperation with a licensed physician. Copies of school or sports physicals are acceptable if they meet the above requirements and provide all of the necessary information from the physician.

COVID Protocol

- Effective June 2022, all Badgerland overnight campers (girls and adults) are required to be fully vaccinated against COVID-19. A complete vaccination conforms with CDC recommendations dependent on your vaccine series: two doses for Pfizer and Moderna, and one dose for Johnson & Johnson. A booster dose is preferred but not required. Proof of vaccination will be completed in your Campdoc profile.
- Masking requirements will be managed on a camp-by-camp basis dependent on guidelines recommended weekly by the La Crosse County Health Department.
- Do not attend if you are experiencing COVID symptoms.
- Unregistered adults are not permitted beyond the check-in point due to COVID restrictions. These adults will drop off their camper at the check-in site and camp staff will lead her from there.

Medications

- All medications brought to camp, prescription and over-the-counter, must be listed in [CampDoc.com](https://www.campdoc.com)
- All medications are given to the Health Supervisor on opening day and dispensed by the Health Supervisor or a certified medical professional during the camp session (asthma rescue inhalers and epi-pens are kept with the camper's staff at all times).
- ALL medications must be in their original containers and must be labeled with the pharmacist's label, showing the camper's name and directions for use. (Ask your doctor about requesting travel sizes of prescription medications.) This includes vitamins and over-the-counter medications. Without this, the medication cannot legally be given to your camper.
- The Health Office has first aid supplies as well as over-the-counter medications such as Children's Tylenol, Ibuprofen, Benadryl, Tums, Pepto-Bismol and head lice shampoo. Do not send these medications.
- Ensure medications are accessible to be turned in to the Health Supervisor at check-in.

Her Safety is the Top Priority

All camp staff complete a 10-day training period that includes: Girl Scout Safety Activity Checkpoints, Girl Scout Safety Guidelines, American Camp Association (ACA) Standards, WI State Standards, Emergency Procedures, Behavior Management, Homesickness, Child Abuse Awareness, Risk Management, On-site and Off-site Trip procedures, fire building and extinguishing training, Diversity training, and Waterfront/Pool Safety. Additional training is required for staff working at the waterfront, archery and leading trips. All staff are certified in a minimum of First Aid, CPR and automated external defibrillators (AED).

Campers learn about camp emergency procedures within the first 24 hours of arrival, and participate in an emergency drill during their stay. Campers learn about our severe weather procedures and where to go during an emergency. The camp has three weather radios (two are portable) located in the Camp Office, Director's Housing, and Camp Health Center. Along with utilizing the weather radios to monitor the weather, local officials and Girl Scout office staff will contact camp to inform us in the event of approaching severe weather.

Visitors to camp are met by camp staff and escorted to the Camp Office where they are issued a visitor tag, and escorted by a staff member around camp. ALL staff members have a 2-way radio for constant communication.

The camp staff will contact parents about their camper in the event of:

- Significant or extensive homesickness that affects the camper's ability to enjoy the camp experience.
- Illness or injury that requires care from a doctor or hospital.

Outdoor Safety

Here are helpful hints on how you can help protect your camper while she is living and playing in the woods:

- Encourage body cover (long pants, shirts, socks, hats) as appropriate for the weather and activities.
- Shirts should be tucked in at the waist; socks should be pulled over pant legs.
- Apply an insect repellent containing 10-30 percent DEET (recommended for children) and up to 50 percent DEET (for adults). Reapply per package directions throughout the duration of the activity. We recommend spraying the repellent on clothing rather than skin when feasible.

Lyme Disease

In Wisconsin, Minnesota, and the eastern coastal states, this bacterial disease is transmitted to people and animals by the bite of the deer (bear) tick (*Ixodes dammini*).

West Nile Virus

West Nile Virus is now in most of the United States. The most frequent way people become infected is through the bite of an infected mosquito.

For additional information about Lyme Disease and West Nile Virus, contact your local Public Health Agency or:

- Wisconsin Department of Natural Resources: 1.888.936.7463 or www.dnr.state.wi.us
- Wisconsin Department of Health & Social Services: 608.266.1865 or <http://dhs.wi.gov>

IMPORTANT TO NOTE

Part of what campers are learning at camp is to take personal responsibility for themselves and learn independence. While we ask that campers take personal responsibility to use insect repellent, sunscreen, and wear appropriate clothing, camp staff will remind them frequently to use it and to make sure they are wearing clothing appropriate to the activity they are participating in. If your girl needs additional assistance at camp, she will be helped by the Camp Nurse.

Head Lice

Since head lice is highly contagious, please do periodic checks prior to your camper's departure date. It is disappointing to campers if head lice is identified during check-in. If a camper is found to have evidence of nits or lice, they are not permitted at camp. Please do checks leading up to check-in day to allow time for treatment of your child should it be needed. Visit www.headlice.org for a resource.

Brownie/Junior Camp Schedule

This is a sample schedule that varies depending upon your camper's program and the day's activities/ weather.

Day 1 Schedule

5:00pm Girls arrive at camp, move into Hilltop
6:00pm Dinner
7:00pm Campfire and S'mores
8:00pm Get Ready for Bed
9:00pm Lights Out

Day 2 Schedule

7:00am Wake Up
7:45am Flag Ceremony
8:00am Breakfast
9:00am Activities
Noon Lunch
1:00pm Me-Time
2:00pm Activities (Snack On-The-Go at 3)
5:45pm Flag Ceremony
6:00pm Dinner
7:00pm Campfire
8:00pm Get Ready for Bed
8:30pm Lights Out

Day 3 Schedule

7:15am Wake Up
7:45am Flag Ceremony
8:00am Breakfast
9:00am Camp Activity
10:30am Pack Up
11:am Check Out

Adjusting to Camp

Homesickness may occur when a child is separated from her normal support system. It is quite natural for children to miss home when they are away, particularly during meals and at bedtime. In fact, learning how to handle separation is an appropriate developmental task. The feeling usually passes in a day or two, and the camper enjoys the rest of the session, for she has made new friends and has gotten more involved in camp activities.

Parents and guardians may receive a sad, lonesome and tearful first letter from their camper. We encourage you to call the Camp Director if you receive one and are concerned. Your encouraging attitude before and during camp will help prevent homesickness. Family and friends from home are encouraged to write short, cheerful letters. Each camper handles homesickness differently. Some need to talk about home and some need to talk about camp activities. Some need to be smothered in hugs and some don't. The counselors are trained to work with each camper to find what will help her.

Here are some hints to help prepare your camper for her stay:

- Discuss what camp will be like prior to your camper leaving. If you're learning about camp for the first time, take advantage of our knowledgeable staff. We are happy to talk to you and your camper prior to camp.
- Pack a personal comforting item from home, such as a stuffed animal.

If you receive a call, offer calm reassurance and put the time frame into perspective. This type of call is not common, but occurs when a camper does not respond to the staff's attempts to help them adjust, make friends, or enjoy being at camp. You will be contacted by the Camp Director to schedule this call and discuss the situation prior to talking to your camper. Talk candidly with the Camp Director to obtain her perspective on your camper's adjustment. For many children, camp is the first step toward independence and plays an important role in their growth and development. It is okay to encourage your camper to stay at camp. Our priority is the health and well-being of every camper.

Camp Care Kit

Surprise her with a Camp Care Kit given to her on the first day! The \$40 kit is loaded with fun items, including something cozy, something to light the night, something artsy, something for fun in the sun, and something plush to cuddle at camp. All the goodies are packed in a cute bag to carry it all. [Order a Camp Care Kit here.](#)

Sleeping Arrangements

Lodging at Camp Brandenburg is in Hilltop Lodge. Girls will be placed in the pod that best suits both the program enrollment and any buddy requests you made through CampDoc. All pods have lights, fans, air conditioning, outlets, and bunk beds.

Trading Post

Your camper may bring spending money to shop at the Trading Post.

Payment Options:

- Place cash, check, credit card authorization form and/or Badgerland Bucks certificate in an envelope with your camper's name and program on it. This is turned in at check-in.
- If you prefer not to send cash, [deposit Trading Post funds](#) into your camper's account.
- She can charge her purchases on your credit card. Complete the credit card authorization form provided at the end of this packet _____
- If you have more than one camper attending camp, send separate envelopes or note amount that campers can each spend on the Credit Card Authorization form.

Note: If you are a Girl Scout outside of Badgerland, contact us in advance about spending your council's version of Badgerland Bucks at camp.

Camper purchases are charged at the time of the visit. Campers visit the Trading Post 1-2 times depending upon their program and length of stay. Trading Post accounts set up electronically holding \$5 or less after camp will be transferred to a camp donation. Amounts over \$5 will be refunded by check within 1 month of the end of her camp program. No refunds can be given for amounts less than \$5.

Please do not mail spending money to your daughter during her stay at camp. It can very easily be misplaced or lost.

The Trading Post stocks camp essentials, fun items and camp souvenirs-friendship jewelry, camp t-shirt, sweatshirts, stuffed animals and more. Prices range from \$2-\$45. No food items are available for purchase.

Camp Food

Eating properly is an important part of a great camp experience. Good nutrition combined with great tasting food makes a happy camper! Meals are eaten family-style in Hilltop Lodge.

Our menu is full of camper friendly items. Here is an **example** of what a daily menu might look like:

- Breakfast: Scrambled eggs, sausage links, hash browns, grapes and milk (2% and whole milk option)
- Lunch: Chicken nuggets, tater tots, applesauce, salad bar and milk or juice option.
- Dinner: Spaghetti with veggie sauce, garlic toast, salad bar and milk or juice option.

Food Accommodations

We are experienced at accommodating special food needs in an inclusive way. We offer food options that match the main meal for all campers whenever possible. If your camper has food restrictions or allergies, please note that with her [CampDoc](#) profile. Additionally, [if your camper has a medical or religious restriction make sure to include that information in her CampDoc profile.](#)

Don't Send Snacks

Please do not send snacks or candy to camp. Snacks and candy attract wildlife. Our Food Service Manager arranges for healthy, tasty snacks for the campers. If a camper becomes hungry between meals, there are always snacks available at the Dining Hall. Your camper just needs to tell her counselors and they will be more than happy to get her a snack as soon as possible.

Contacting Your Camper While She's at Camp

Letters

Cheerful letters from home can make her day. Leave your letters with your camper for a piece of home if they start to miss you. Consider also gathering letters from other family members to share with your camper.

Topics to write about:

- How much fun you know your camper is having.
- Cheery, funny things that have happened.
- Let her know you love her, but stress the great experience she is having and how she can teach you some of the things she learns at camp.

Topics to avoid:

- Sad or upsetting news about family, friends or pets.
- How terribly you miss her or statements that may bring on homesickness or a feeling of being left out.
- Family events that just weren't the same without her.
- Please do not ask your camper to call you.
- Do not to send candy, gum or food as it attracts animals/bugs in the units.

Emergencies and Contacting Camp Outside of Business Hours

If you need to reach Camp Brandenburg outside of Girl Scout business hours, call 608.237.1179.

If it's an emergency, outside of business hours, call these numbers until you reach someone:

- 608.630.0595 - Lori Astell
- 608.630.3281 - Christy Gibbs
- 608.250.0491 - Marci Henderson

Parent Communications

Before, during and after camp we will put additional and reminder information out through direct emails, www.gsbadgerland.org, and social media channels. Make sure that you have 'opted in' for emails in your [My GS account](#) at gsbadgerland.org. This will ensure that you don't miss any email reminders that we distribute.

Cell Phones and Phone Calls

Cell/smart phones are not permitted at camp. Please make sure your camper does not bring any device like this to camp. As a parent, you are always welcome to call or email the camp office (608.237.119) at any time and inquire about how your camper's time at camp is going. As her counselors know her best, we will check with your camper's staff at the next mealtime and give you an update via phone or email within 24 hours.

Laundry

Campers attending for two weeks or less do not have access to laundry facilities except for emergencies. A washer and dryer are on-site in the event a camper's clothing or bedding need to be cleaned or dried. For most drying needs, clotheslines in the sleeping units are sufficient.

Lost and Found

Lost or forgotten items may be picked up at the Girl Scout Service Center in Madison through August 31. Items can also be shipped at the expense of the camper's family. After August 31, they will be given to charity and no longer available. Please label belongings clearly and do not send items that are expensive or of great personal value. Check out the Lost & Found Gallery at gsbadgerland.smugmug.com to see if anything is familiar.

Visiting Camp

Parents/Guardians may not visit camp once their camper's program has begun. One of the goals of camp is to help girls become more self-confident and independent. Parents/Guardians are welcome to tour camp on check-in day or with your camper upon check-out.

Accommodations

As a Girl Scout Camp, we do everything that we can to accommodate camper needs and providing girls with an excellent camping experience. We request that you inform the Camp Director of your camper's needs prior to her attending camp by providing complete information in [CampDoc](#). This provides us the opportunity to work together to ensure your camper's needs are met and that there is adequate staff coverage. We request that you contact us with information on any special needs no less than 1 month prior to camp attendance or immediately upon registration if after that date. Contact information is located on the front cover of this packet.

Financials

Deadlines

Full payment for all campers is due by June 1. If the balance is not paid, your camper will not be permitted to check in on the day of camp. Payments must be made in advance. Payments cannot be accepted on-site.

Making Payments

Pay your balance by logging in to your [My GS](#) account or call us for payment support: 800.236.2710. Additional follow-ups will occur beginning in May for camper accounts with a balance. Payment follow-up is by phone and/or sent electronically to the email associated with the camper's Girl Scout account. Badgerland Bucks may be used to pay camp attendance fees. All payments should be made online, or dropped off, or mailed to:

Customer Care | Attn: Camp | GS of WI-Badgerland Council | 4801 S. Biltmore Lane | Madison, WI 53718

Paying with Badgerland Bucks

Complete the [Badgerland Bucks reimbursement form](#) or contact us: 800.236.2710.

Deposits, Cancellations and Refunds

No matter when registration is made, the registration deposit amount is non-refundable unless the program is cancelled by Badgerland Council. In the event of program cancellation, you will be contacted one month prior to the start of the program and provided options for your camper's summer experience.

If you have a change in plans and your camper cannot attend camp, contact us at 800.236.2710 or info@gsbadgerland.org. Failure to notify Badgerland will make your camper ineligible for any refund. Please review the cancellation and refund policy below.

Refund Policy

Refunds will be issued in:

- The event of illness or critical family emergency if Badgerland is notified prior to the start of the session. In case of illness, a written refund request (including a statement from the attending physician) must be submitted within one week.
- Cancellations received in writing at least three weeks before the start of the session are eligible for a refund, less the deposit.
- Full fees, including deposit, will be refunded in the unlikely event the program is canceled.
- Campers who leave early due to homesickness, parental request or Code of Conduct violations are not eligible for refunds.

Camper Code of Conduct

Camper behavior is important to camper safety. All campers must abide by our camper Code of Conduct found on [CampDoc](#). It is up to you, as the parent/guardian, to go through this information and make sure your camper understands it. You, as the parent/guardian, are also responsible for understanding the consequences and responsibilities if your camper does not abide by the agreement. As a result of a violation of this agreement, a camper will be asked to leave camp at the parents' responsibility and expense.

Packing List

Campers are responsible for all items brought to camp. **Mark belongings with camper's name in ink or with name tape to prevent loss.** Limit luggage to one suitcase, Rubbermaid bin, or duffle bag; one backpack/small bag and a sleeping bag. Bring the essentials but make sure not to over pack. All camper gear is transported to the unit by the camper and whoever brings her to camp.

Camp Brandenburg is not responsible for lost, damaged or stolen items.

CLOTHING

- T-shirts (1 per day)
- Sweatshirt
- Shorts (1 per day)
- Jeans, wind pants or sweatpants
- Socks (1 pair per day, plus 2 extra)
- Pair close-toed shoes (either athletic shoes or hiking boots)
- Pajamas (no undergarments showing)
- Undergarments (one per day)
- Hat or bandana
- Rain jacket or poncho

PERSONAL CARE

- Shower towel and washcloth
- Body soap
- Shampoo and conditioner
- Toothbrush and toothpaste
- Brush or comb
- Sunscreen and lip balm
- Mosquito repellent (non-aerosol only)

GEAR

- Pillow and pillow case
- Warm sleeping bag or sheets and blanket
- Flashlight or headlamp with extra batteries

- Water bottle
- Laundry bag for dirty clothes
- Medication/vitamins (pack separate to turn in at health check)

OPTIONAL ITEMS

- Digital camera
- Stationery/Envelopes/Stamps
- Pens
- Journal
- Cards or quiet games
- Girl's Guide to Girl Scouting/Journey Book(s)
- Compass
- Stuffed animal
- Money for Trading Post packed separately (optional)

DO NOT SEND THESE ITEMS

- Cell phones/smart phones
- iPod/MP3 player
- Candy or food
- Sandals, including sport sandals or shoes with openings unless otherwise noted on the packing list
- Halter tops with open backs
- Personal items, such as jewelry
- Pets
- Lighters or matches
- Weapons of any type—pocket knives are provided at camp for supervised program use.

WHEN YOU GET HOME

Check her belongings for missing items! Due to limited space, lost and found items are only held for 14 days after her camp ends. Lost and found clothing items are donated to a local non-profit after 2 weeks.

Directions to Camp Brandenburg

Camp Brandenburg
6307 Brandenburg Rd
Dane, WI 53529
608.237.1179

GPS can be unreliable in some areas. Please print a copy of these or other door-to-door directions to ensure you arrive on-time as planned.

There are other routes to Camp Brandenburg. This route provides the simplest set of directions.

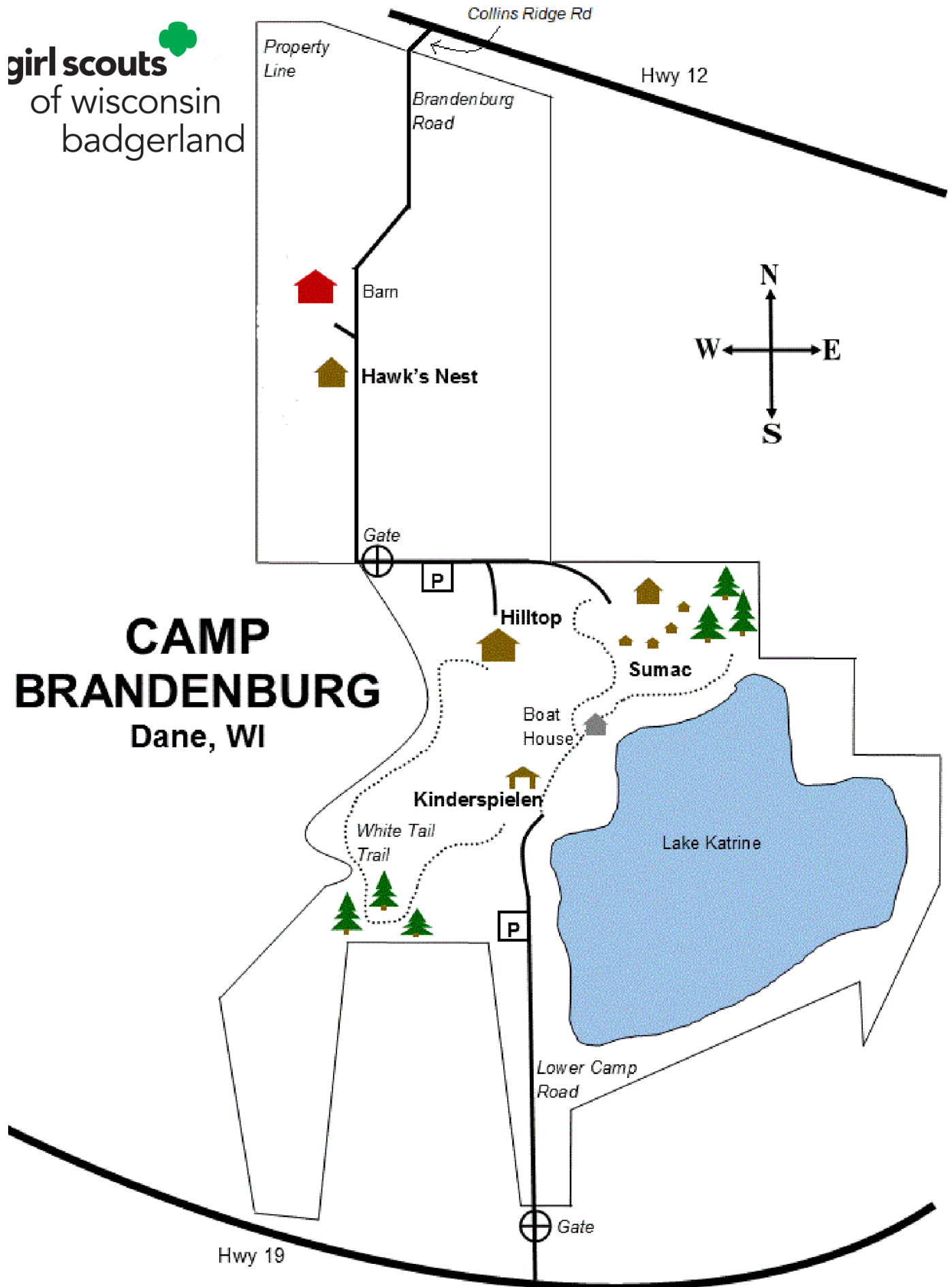
From the Madison Area

- Take Hwy-12 N out of Middleton to Collins Ridge Rd
- Turn LEFT onto Collins Ridge Rd toward Brandenburg Rd
- Turn LEFT onto Brandenburg Rd
- Hilltop is the first driveway on the left as Brandenburg Rd makes a sharp right turn. Fire #6258 is posted at the road. A Brandenbrg sign (brown with green lettering) is at the open gated entrance.

From the Baraboo Area

Property is 33 miles from I-90

-
- Follow Hwy-12 S from Sauk City
- Take the SECOND RIGHT onto Collins Ridge Rd (Hwy-12 has two intersections with Collins Ridge Rd, wait for the second interesection)
- Turn LEFT onto Brandenburg Rd
- Hilltop is the first driveway on the left as Brandenburg Rd makes a sharp right turn. Fire #6258 is posted at the road. A Brandenbrg sign (brown with green lettering) is at the open gated entrance.



**CAMP
BRANDENBURG**
Dane, WI

Badgerland Camps Trading Post Credit Card Authorization Form

Enclose this form in an envelope with your camper's name on the front. Turn in the envelope at check-in. Credit cards will be charged once per week for camper purchases.

Camper Name: _____

Camper Dates of Attendance: _____

Authorized Allowable Max*: \$ _____

*If more than 1 camper is represented on this form, please indicate the overall allowable max as well as the allowable max per camper.

Cardholder Name (as it appears on card): _____

Billing Address: _____

City, State, Zip: _____

Cardholder Phone: _____

Cardholder Email: _____

Credit Card Information: MC VISA DISC AMEX

Credit Card Number: _____

V-Code: _____ Expiration Date: _____

I authorize Girl Scouts of Wisconsin-Badgerland to charge up, to the authorized allowable amount listed above, to my credit card for purchases by my camper at the Camp Brandenburg Trading Post.

Cardholder Signature: _____

Date: _____ Printed Name: _____

Letter to My Counselor

Have your camper complete this letter to her counselor. It will help us get to know her better and help her start thinking about her camp experience this summer. Even if she has been to camp before, we would love to hear how her thoughts and interests have grown and changed.

Mail to camp at least 1 week prior to her camp attendance:
Camp Brandenburg, ATTN: Dear Camp Counselor, 6307
Brandenburg Rd, Dane, WI 53529
Or scan and email: Subject: "Dear Camp Counselor" to:
info@gsbadgerland.org

Parents, please fill-in this information:

Camper Full Name:

Camp Program:

Attendance Dates:

Letter to My Counselor

Dear Camp Counselor,

Hi! My name is _____ but I like to be called _____. I am from _____ and I will be in ____ grade in the fall. I really like learning _____ in school. My birthday is on _____ and I really hope I get _____ for it! Some things I really like to do in my free time are _____, _____ and _____. But I really don't like _____ or _____. One thing that I think I'm really good at is _____.

This will be my _____ year at camp. I am really excited to come to camp because _____. One activity I would most like to try is _____. I'm a little worried about _____ but I know you'll help me out with that. The most important thing you need to know about me is _____.

I can't wait to have fun at camp this summer!

Sincerely, _____

P.S. _____
