



2022 SUMMER CAMP POSITION!

Head Unit Counselor - Full Time Seasonal

Girl Scouts is seeking seasonal Head Unit Counselors who embrace the importance of fun and play at camp. Successful candidates will be strong leaders encouraging a positive, lively atmosphere while maintaining strict safety standards. Head Unit Counselors are charged with managing staff and mentoring girls to ensure each receives an impactful, exciting camp experience. Share your leadership skills and inspire Unit Counselors to deliver fun and memorable adventures.

APPLICATION PROCEDURE

[Complete this form](#) and attach the cover letter and resume. Or send cover letter and resume to HR@gsbadgerland.org. Apply before February 28, 2022 for priority consideration.

DETAILS

- Dates of employment are June 6, 2022 – August 19, 2022.
- A weekly salary of \$350 plus room and board.

POSITION SUMMARY

Head Unit Counselors train, supervise and oversee Unit Counselors to ensure health, safety, and direct supervision of girls in all planned camp activities. Share your leadership skills and be an inspiring role model as you guide Unit Counselors in the delivery of fun and memorable adventures this summer!

MAJOR ACCOUNTABILITIES

- Plan, direct and supervise the Unit Counselors and oversee running of unit program.
- Provide appropriate resources for camp counselors.
- Supervise, support and advise counselors and campers.
- Provide administrative oversight and support to overall camp functions.

KEY RESPONSIBILITIES

- Assist in pre-camp and in-service staff trainings.
- Assist in the opening and closing of camp.
- Oversee the set-up and supervision of camp units.
- Develop routines, schedules and procedures for unit activities.
- Assign staff activities and other responsibilities.
- Assist with initial and end-of-season inventories and storage of equipment for safety.
- Assist with staff evaluations, camper reports and recommendations.
- Prepare, review and submit records and requested reports on time.
- Submit orders for equipment and/or supplies as needed, ensuring timely arrival of materials.
- Ensure evaluations are conducted for all unit activities and staff.
- Be responsible for the welfare and monitor the adjustment of campers to camp, coaching counselors to handle any problems that arise.
- Help ensure morale of staff by monitoring that staff gets enough rest, time and days off, and recreational opportunities are available to them.



- Interpret, implement and enforce state codes, American Camp Association and Girl Scouts health, safety and program guidelines and standards.
- Interpret and implement the Girl Scout Leadership Experience.
- Comprehend and implement emergency procedures, through regular practice drills.
- Assist in general daily cleaning of camp and residential areas.
- Other duties as assigned.

COMPETENCIES

Interpersonal Relations, Judgment and Decision Making, Team Building, Conflict Management, Problem Solving, Camper/Staff Responsiveness, Personal Integrity and Professional Conduct, Self-Management, Time Management, Adaptability, Oral Communication, Written Communication, Information Management, Organizational Knowledge, Networking, Parent/Volunteer Relations, Project Management, Creativity, Attention to Detail, Enthusiasm.

POSITION REQUIREMENTS

- Experience in teaching, guiding and working with children.
- Willingness to subscribe to the philosophy of the Girl Scout program and enroll as a Girl Scout member.
- At least 21 years of age.
- Minimum of two years' experience managing staff.
- Ability to lift 40 lbs.
- Ability to creatively plan, originates, organize and carry out daily and special programs.
- Willingness to subscribe to the philosophy of the Girl Scout program and enroll as a Girl Scout member.
- Good driving record and valid driver's license for at least one year. Valid driver's license, compliance with the council's policy of automobile insurance limits, and a driving record that meets the requirements for coverage of the council's business auto insurance carrier.
- Comfort and ability to live, sleep, and work in a rustic outdoor environment with irregular hours.
- Physical demands and work environment regularly require the employee to walk, hike, and work outdoors in wooded areas and on uneven natural paths.
- Be or become Red Cross First Aid/CPR/AED certified